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LATE ITEM

INNER NORTH EAST COMMUNITY COMMITTEE – 1ST JULY 2019

INNER EAST FINANCE REPORT

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Report of: Area Leader

Report to: Inner North East Community Committee
Chapel Allerton, Roundhay and Moortown

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Date: 28 June 2019 To note

Inner North East Community Committee - Finance Report

Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund as well as the Community Infrastructure Levy Budget for 2019/20.

Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.
6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.

7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Inner North East Community Committee this means that the money for Chapel Allerton, Roundhay and Moortown will be administered by the Inner North East Community Committee.
9. It was agreed at the Inner North East Community Committee that CIL monies for Chapel Allerton, Roundhay and Moortown would be spent in the ward it was generated in.
10. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
11. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
12. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.
13. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of wellbeing and youth activity budgets and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Community Committee. Alongside the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.
14. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when the following 'minimum conditions' have been satisfied:
 - a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;

- b. a delegated decision must have support from a majority of the Community Committee elected members represented on the committee (or in the case of funds delegated by a Community Committee to individual wards, a majority of the ward councillors), and;
- c. details of any decisions taken under such delegated authority will be reported to the next available Community Committee meeting for members' information.

15. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

Wellbeing Budget Position 2019/20

16. The total revenue budget approved by Executive Board for 2019/20 was **£99,110**. **Table 1** shows a carry forward figure of **£166,506.21** which includes underspends from projects completed in 2018/19. **£67,396.21** represents wellbeing allocated to projects in 2018/19 and not yet completed. The total revenue funding available to the Community Committee for 2019/20 is therefore **£128,359.06**. A full breakdown of the projects approved or ring-fenced is available on request.

17. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.

18. The Community Committee is asked to note that there is currently a remaining balance of **£32,170.26**. A full breakdown of the projects is listed in Table 1 and is available on request.

TABLE 1: Wellbeing revenue 2019/20

	£
INCOME: 2019/20	£99,110
Balance brought forward from previous year	£67,396.21
Less projects brought forward from previous year	£38,147.15
TOTAL AVAILABLE: 2019/20	£128,359.06

Area wide ring fenced projects	£
Ward Pots	£30,000
Community Skips	£600
Community Engagement	£1,000
Youth Summit	£1,000
Festive Lights	£17,362
CCTV	£3,000

Total spend: Area wide ring fenced projects	£52,662
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Area Wide Ward Projects	£
Kitchen Equipment	£3,000
Moor Allerton Exercise Classes	£1,500
Reginald Centre Exercise Classes	£1,500
Adult Wellbeing & Term-Time Family Projects	£3,000
Igbo Union Family Fun Day 2019	£240
Youth Participation	£2,333.33
Meanwood Street Wise Project	£1,556
Cultural Activities	£800
Staffing Costs	£1,200
Money Buddies	£3,078

Declined Projects

19. Since the last Community Committee on 4 March 2019, the following projects have been declined:

- a) Restore
- b) Heroes, Warriors and Leaders
- c) Next Generation Carnival Talent

Monitoring Information

20. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

Youth Activities Fund Position 2019/20

21. The total available for spend in the Inner North East Community Committee in 2019/20 including carry forward from previous year, was **£44,426.22**

22. The Community Committee is asked to note that so far, a total of **£44,426.22** has been allocated to projects, as listed in **Table 2**.

23. The Community Committee is also asked to note that there is a remaining balance of **£0** in the Youth Activity Fund. A full breakdown of the projects is available on request.

TABLE 2: Youth Activities Fund 2019/20

2019-20 Projects	Area Wide
Meanwood Olympics	£3,661.70
Food Frenzy	£1,575
Multi-Sport Activity Camp With Swimming	£6,075
Time Out Summer Scheme	£1,820
Inner North East Leeds Active Parks	£4,050
Environmental Summer Playscheme	£3,450
Breeze Holiday Camps	£907.50
Holiday Activity Dance Camps	£8,950
International Day of Two Halves	£4,067.02

Purple RaE Project	£2,000
Real Chance Health & Wellbeing Sports Camp	£5,000
Art Camp	£2,400
Young People's Games Group	£470
Total 2019-20 Projects	£44,426.22
Total Spend for 2019-20 (incl b/f schemes from 2018-19)	£ 58,741.22
Total Budget Available for projects 2019-20	£58,741.22
Remaining Budget Unallocated	£-

Community Skips Budget 2019/20

24. At the last Community Committee ward members approved a skips budget of **£600**. There is currently a remaining balance of **£342.18**, which is detailed in **Table 3**.

TABLE 3: Community Skips 2019/20

Location of skip	Date requested	Total amount	Chapel Allerton	Roundhay	Moortown
Roundhay Allotments	29/03/2019	£128.91	-	£128.91	-
Meanwood Parkside Road Allotments	08/04/2019	£128.91	-	-	£128.91
Total:		£257.82		£128.91	£128.91
Remaining balance:		£342.18			

Corporate Considerations

Consultation and Engagement

25. The Community Committee has previously been consulted on the projects detailed within the report.

Equality and Diversity/Cohesion and Integration

26. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Policies and City Priorities

27. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

28. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

29. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

30. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

31. The Finance Report provides up to date information on the Community Committee's budget position.

Recommendations

32. Members are asked to:
- 33. Note details of the Wellbeing Budget position (Table 1)
 - 34. Note details of the Youth Activities Fund (YAF) position (Table 2)
 - 35. Note details of the Community Skips Budget (Table 3)
 - 36. Review the minimum conditions as set out in paragraph 14 of this report, consider whether any amendments are required and approve such conditions for operation in 2019/2020. These conditions would need to be satisfied prior to an urgent delegated decision being taken in between formal Community Committee meetings in respect of the administration of Wellbeing and Youth Activity budgets and also the use of the CIL Neighbourhood Fund which has been allocated to the Committee